

To confirm if Fisher's we hold a person's Will/LPA/ EPA or Deeds if you are the Attorney

If our client has capacity we would require the following:

1. A signed letter of authority from our client which confirms:

- a. Their full name
- b. Their current address
- c. The address which is stated in the documents
- d. Which documents they would like to be released

2. Two forms of ID:

- Either a current driving licence, passport or birth certificate
- Proof of address dated within the last three months (for example a utility bill, bank statement, doctors' letter etc.)

We will then review the documentation and if approved we will make arrangements for the document(s) to be collected from our office.

If our client has lost capacity:

If our client has lost capacity we will not disclose if we hold documents to a third party until we have received:

1. Two forms of ID from yourself:

- a. Either a current driving licence, passport or birth certificate
- b. Proof of address dated within the last three months (for example a utility bill, bank statement, doctors' letter etc.)

2. A copy of the registered property & financial LPA or EPA which appoints you as an attorney

If you are appointed as an attorney under an EPA we would also require a letter from our Client's GP confirming our client has lost capacity.

Once we have received and approved the above, we will then confirm if we hold any original documents.

We will only provide a copy of our client's will to a property and financial affairs attorney, rather than their original will unless directed otherwise by our Client's LPA.

If the EPA or LPA appoints you to act jointly (and not jointly and severally) with another person(s) then we will also require the above and a letter of authority and ID from the other attorneys in order to release any documentation.